



The CHURCH of the  
GOOD SAMARITAN VESTRY

ARRIVE EARLY. BE PREPARED. STAY ENGAGED. PRAY OFTEN.

**Vestry Meeting Minutes**

October 9, 2023 | 7:00 PM

church office, The Church of the Good Samaritan

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**Vestry members present:** Darren Clipston, Tammy Cooke, Revd. Phillip Ellsworth Jr. (Interim Priest-in-Charge), Elrena Evans, Nicholas Gibson, Gary Henderson, Whitney Kuniholm, Jonathan Purifoy, Leah Sioma, Rusty Smith, Richard Toland, Mary Anne Weightman

**Vestry members absent:** Tom Connett, Reuben Garrett, Ian MacDonald, Louise Makau-Barasa

**Guests:** Revd. Jane Gober, Revd. Marcia Wilkinson (items 1-4), Susan Starke (items 1-4)

**Attachments:**

- i. Vestry Meeting Minutes September 11, 2023
- ii. COGS organizational chart 2023-10-07
- iii. Parish Nurse pdf from Marcia
- iv. Rector's Warden Report-Oct 2023
- v. People's Warden Report – October 2023
- vi. Treasurer's Report Oct 2023
- vii. 1-COGS Income Statement 09302023
- viii. 2a-Balance Sheet 09302023
- ix. Day School 23-24 Budget
- x. 2024 Pledge Appeal Plan & Schedule
- xi. 17 Sept 2023 Nominating Committee Report
- xii. Vestry Roster 2023-2024
- xiii. Parish Profile 10-6-2023
- xiv. Parish Discernment Meetings Agenda
- xv. Vestry Decision Process

Whitney Kuniholm (Rector's Warden) chaired the meeting, calling us to order at 7:00 PM.

**1. Compline**

Phillip led us in a service of Compline.

**2. Minutes**

*attachment (i)*

No discussion.

- **Motion (1):** Approve the Vestry meeting minutes for September 11, 2023.
  - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.

**3. Interim Priest-in-Charge Report**

*attachment (ii)*

Phillip updated the Vestry on various activities and events within the parish, including service attendance (averaging a total of 298 per week over the previous 4 Sundays); Chris Hall as Theologian in Residence; the need for repairs to the organ costed at \$120,000;



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mutual ministry review (Phillip, Whitney, Sandy Kunz, and Kent Sparks); the pledge appeal campaign, and the development of the Winter Samaritan magazine.

- 4. Informational presentation on pastoral care and parish nursing** *attachment (iii)*  
Guests Susan Starke and the Revd. Marcia Wilkinson presented on their experience of the role of a parish nurse in meeting pastoral needs.
- 5. Rector's Warden report** *attachment (iv)*  
No discussion.
- 6. People's Warden's report** *attachment (v)*  
Mary Anne Weightman (People's Warden) noted that an ad hoc Emergency Protocol Committee has been formed.
- 7. Financial update** *attachments (vi, vii, viii, ix)*  
Darren Clipston (Finance Warden) noted that we continue to be ahead of budget, including non-pledge income, and continue to be under budget for expenses, mostly because of lower-than-anticipated staffing thus far.
  - **Motion (2):** Approve the 2023-2024 Day School Budget.
    - Moved by Day School Board.
    - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.
  - **Motion (3):** Approve spending up to \$80,000 (inclusive of previously approved funds) for repair of the Rectory from Vestry reserve funds.
    - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.
  - **Motion (4):** Approve Darren Clipston, Richard Zuch, and Betsy Wolford as signatories of church Vanguard accounts subject to the church obtaining appropriate criminal records checks and credit reports.
    - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.
- 8. 2024 Stewardship report** *attachment (x)*  
Jonathan Purifoy noted that an ad hoc Development Team was created to find new ways of giving. He highlighted that the team want to thank people within days of them pledging.
- 9. Nominating Committee report** *attachments (xi, xii)*  
The work to prepare a slate of nominees for the 2024 election is under way. Phillip has joined the committee as the fifth member.
- 10. Q&A with Revd. Jane Gober, Canon for Transition Ministry**  
The Vestry spent around 40 minutes in conversation with the new (as of June 2023) Canon for Transition Ministry for the Diocese about the process for electing a new Rector. Jane also invited COGS to nominate a lay person to join the diocesan discernment committee.
- 11. Parish profile** *attachment (xiii)*
  - **Motion (5):** Approve the parish profile for distribution.
    - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.
- 12. Parish Discernment meetings agenda** *attachment (xiv)*



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Whitney encouraged all Vestry members to come to as many of the three discernment meetings as possible.

- **Motion (6):** Approve the Parish Discernment meetings agenda.
  - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.

**13. Vestry decision process regarding Interim Priest in Charge**

*attachment (xv)*

- **Motion (7):** Approve the Vestry decision process.
  - Vote: 12 in favor; 0 against; 0 abstentions. Motion passed.

**14. Closing prayer**

Phillip closed the meeting with prayer and we adjourned at 9:25PM.

Respectfully submitted,

Nicholas Gibson, Clerk of the Vestry